



STATE BOARD OF REGISTRATION FOR
PROFESSIONAL LAND SURVEYORS
1 CAPITOL HILL, 3RD FLOOR, PROVIDENCE, RI 02908
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www.bdp.state.ri.us

2003-04 APPLICATION FOR CERTIFICATE OF AUTHORIZATION (COA)

VALID JUNE 1, 2004 TO MAY 31, 2005

5-8.1-13 Board of Registration for Professional Land Surveyors-Permitted Practices

(b) (1) *Corporate, partnership and sole proprietorship practice.* The practice or offer to practice land surveying as defined by this chapter by a corporation, partnership or sole proprietorship, hereinafter referred to as the "firm", through individuals is permitted, provided that the individuals are in direct control of that practice; exercise personal supervision of all personnel who act in behalf of the firm in professional and technical matters; and, are registered under the provisions of this chapter, and provided, further that the firm has been issued a certificate of authorization by the board of land surveyors.

(2) Within one year after enactment of this chapter every firm must obtain a certificate of authorization from the board and those individuals in direct control of the practice and who exercise direct supervision of all personnel who act in behalf of the firm in professional and technical matters must be registered with the Board. The certificate of authorization is issued by the board upon satisfaction of the provisions of this chapter and the payment of an annual fee not to exceed fifty Dollars (\$50.00).

(3) It is the intent of the board of registration to establish that the professional land surveyor is responsible for land surveying services.

(4) Every firm desiring a certificate of authorization must file with the board an application for the certificate on a form provided by the board. A separate form provided by the board is to be filed with each renewal of the certificate of authorization and within thirty (30) days of the time any information previously filed with the board has changed, is no longer true or valid, or has been revised for any reason. If in its judgment, the information contained on the application and renewal form is satisfactory and complete, the board will issue a certificate of authorization for the firm to practice land surveying in this state.

(5) No firm that has been granted a certificate of authorization by the board of land surveyors is relieved of responsibility for the conduct or acts of its agents, employees, officers, or partners because of its compliance with the provisions of this section. No individual practicing land surveying under the provisions of this chapter is relieved of responsibility for land surveying services performed by reason of his or her employment or other relationship with a firm holding a certificate of authorization as subsequently described.

(6) A land surveyor may not, for the purposes of this section, be designated as being in responsible charge on more than two (2) certificates of authorization.

(7) Certificates of authorization are renewed as previously provided for certificates of registration in 5-8.1-11.

(8) Corporations organized under the provisions of chapter 5.1 of title 7 entitled "Professional Service Corporations" shall submit a copy of their articles of incorporation in order to obtain a certificate of authorization from the board of land surveyors.

(9) Corporations other than those organized under chapter 5.1 of title 7, partnerships and sole proprietorships practicing in this state prior to the date of the enactment of this chapter shall fully comply with the provisions of this section within one year of the date of said enactment.

(10) Effective one year from July 1, 1990, the secretary of state shall not issue a certificate of incorporation to any applicant, or a registration as a foreign corporation to any firm, which includes among the objectives for which it is being established any of the words "surveyor," "surveying" or any modification or derivation of those words, unless the board of land surveyors has issued for the applicant a certificate of authorization or a letter indicating the eligibility of the applicant to receive the certificate. The firm applying shall supply the certificate or letter from the Board with its application for incorporation or registration as a foreign corporation.

(c) *Land surveyor previously registered.* Each land surveyor holding a certificate of registration and each land surveyor-in-training under the laws of this state as previously in effect is deemed registered as a land surveyor or land surveyor-in-training as appropriate under this chapter.

(d) This section shall not exempt the political subdivisions of the state, such as county, city, or town, or legally constituted boards, districts, or commissions, from obtaining a certificate of authorization from the board of registration when applicable.

EVERY PERSON RECEIVING THIS FORM MUST COMPLETELY FILL IT OUT AND RETURN IT TO THIS OFFICE. APPLICATIONS THAT ARE INCOMPLETE AND/OR ILLEGIBLE WILL BE RETURNED. If you are not requesting a certificate of authorization but are merely complying with the board's policy by completing this application, please fill in the top portion of this form only, sign where signature is indicated, stamp your PLS stamp below and check here. ____.

Date

Firm name or name of individual as it is to appear on certificate
Address

Phone No.

*Corporation _____ Partnership_____ Sole Proprietorship_____ Municipality_____

Services Offered or _____

Reason for Exemption.

***ALL CORPORATIONS MUST SUBMIT AN ORIGINAL CURRENT CERTIFICATE OF GOOD STANDING FROM THE RHODE ISLAND SECRETARY OF STATE'S OFFICE (401-222-3040) TO THIS BOARD.**

List all stockholders if corporation, partners if partnership or sole proprietorship:

Name of Principal/Proprietor & Title

Signature _____

Name(s) of person(s) in Responsible Charge and Surveyor's Stamp(s) (Below). Each person(s) listed as in responsible charge must fill out, sign and have the accompanying affidavit notarized. If more than one person is named, the stamp of each surveyor will be required. **Is this person(s) an employee of the firm?** Yes_____ No**_____

Name: _____ RIPLS # _____

Name: _____ RIPLS # _____

Name: _____ RIPLS # _____

LAND SURVEYOR STAMP(S) FOR PERSON(S) IN RESPONSIBLE CHARGE - STAMP BELOW

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Please enclose your check for Fifty Dollars (\$50.00) payable to the General Treasurer, State of RI. This form must be returned postmarked by **May 31, 2004**, to avoid penalties (**a Ten Dollar (\$10.00) per month fine will be assessed for late submittals, after May 31, 2004**) or disruption of your business services. For purposes of compliance, no person may be in responsible charge of more than 2 firms. ** If the person listed in responsible charge is not an employee of the firm, please explain the relationship between the applicant and the individual listed in responsible charge.

State Board of Registration for Professional Land Surveyors

**AFFIDAVIT FOR PERSON LISTED IN RESPONSIBLE CHARGE ON
APPLICATION FOR CERTIFICATE OF AUTHORIZATION (COA)**

1. I, _____, hereby certify under oath that I am a registered professional land surveyor, registered in the State of Rhode Island. My registration number is _____. My current address is _____

2. I hereby certify under oath that I have agreed to and have authorized (Firm or Individual) _____
(Address) _____
to submit my name as the registered professional land surveyor in responsible charge for that firm on their Certificate of Authorization.

3. I hereby certify and agree under oath that I am in responsible charge of any and all land surveying work to be performed by the above named firm or individual and that I acknowledge the assumption of the responsibilities and obligations associated with that position as set forth in Rhode Island General Laws, Title 5, Chapter 8.1.

4. I hereby certify under oath that I acknowledge that I have the obligation of keeping this Board informed at all times in the event that I should terminate my employment and/or position of land surveyor in responsible charge. I further acknowledge that in the event that such a termination of responsibility shall occur, that I must notify this board, in writing, within seven (7) days of the date of such termination and that otherwise, the Rhode Island Board of Registration for Professional Land Surveyors shall be authorized to hold me responsible for any and all work performed by this firm.

5. I hereby certify under oath that at all times during which I shall be in responsible charge of the land surveying work of the above named firm that I shall exercise direct supervisory control of said work and insure that said land surveying work is done in full compliance with the law. I further certify that I shall direct said firm to comply with the law as set forth and in the event that there is any violation of law or improper practice, that I shall immediately notify said firm and this Board, in writing.

6. I hereby certify that I have read and reviewed the provisions of Title 5, Chapter 8.1 in regards to the obligations of a professional land surveyor and that I have further read the Code of Ethics and the Rules and Regulations of the Rhode Island Board of Registration for Professional Land Surveyors prior to the affixing of my signature to this affidavit.

Whereupon I have caused my signature to be affixed to this application under oath.

Signature

Date of Signature

State of _____
County of _____

Before me on this _____ day of _____, _____, did appear, a person known to me and to me known and he did acknowledge the signing of this document to be his free act indeed.

Notary Public

My Commission expires: _____